



Position Description

District Manager – Tully

Tully CANEGROWERS Ltd is a not-for-profit company limited by guarantee that provides membership services in the Tully Region. The region is centrally located between Townsville and Cairns, the commercial and administrative regional hubs for North Queensland, and 20 minutes from Mission Beach.

Tully CANEGROWERS Ltd is an autonomous but integral part of the network of CANEGROWERS companies in Queensland.

Primary activities of the Tully company include:

- Advocating for the industry and growers as an industry representative body including the agri-political arena
- Providing guidance and advice on a range of industry matters
- Negotiating and maintenance of supply contracts with Tully Sugar Limited on behalf of members
- Enhancing commercially focussed agribusiness development
- Promoting growth of the company and its membership
- Supporting insurance broking services as part of the Far North Queensland delivery
- Providing Administrative support and shared services to affiliated entities.

THE POSITION

The position of District Manager operationally manages the full scope of the company's activities. The position reports through the Chairperson to a Board of Directors elected by the company's grower members.

The overall objective of the position is to ensure that the company promotes and serves the needs of its members, meets the strategic outcomes decided by the Board and remains profitable within established corporate governance principles.

PRIMARY ROLE PURPOSE

To promote and grow the CANEGROWERS position in the Tully district as the leader in representation in the industry at the district level.

This position is pivotal in supporting Tully CANEGROWERS Ltd Board's endeavours to progress members' best interests by advocating for growers in relevant arenas, guiding members on industry matters and growing the membership base.

This role provides key services in supporting the CANEGROWERS role in negotiating cane supply contracts essential to the cane growing enterprise, and to promote unity in the interests of its members.



ROLE ACCOUNTABILITIES

In addition to specific strategic and operational matters set by the Board, the District Manager will be accountable for the following aspects of the Tully operations:

- Promote and grow the CANEGROWERS membership base by driving the ongoing development and implementation of effective and efficient services for members.
- Recruit, manage and lead staff, and maintain appropriate resources to fulfil the operational requirements of the organisation.
- Proactively influence and collaborate with the Board in the development of organisational strategy and priorities for operational planning and action.
- Monitor and direct business performance using forecasts, budgets, and targets – with regular reports to the Board.
- Coordination and close working relationship with CANEGROWERS Queensland and participation in strategic programs and initiatives delivering benefits to members and the industry as a whole.
- Identify, track, and monitor all issues affecting the sustainable development of the industry in the region.
- Design, develop and implement local policy positions for Board approval and in consultation with industry stakeholders and relevant external agencies.
- Implement programs to promote the value of CANEGROWERS membership through promoting the economic value of the industry.
- Coordinate local media and other communication to members, stakeholders, and community.
- Establish and maintain appropriate corporate governance systems.
- Maintain an appropriate professional reputation and effective working relationships with the regional business community and government stakeholders as an effective representative of CANEGROWERS.

ROLE DIMENSIONS AND RELATIONSHIPS

Internal Relationships

- Tully CANEGROWERS Ltd Board
- Tully CANEGROWERS Ltd staff
- Tully CANEGROWERS Ltd members
- CANEGROWERS organisation as a whole
- Local Industry Organisations and Companies involved in shared services (including Drainage Board, Tully Cane Productivity Services Ltd and Mitre10)

External Relationships

- Government regional authorities
- Local community groups
- Industry stakeholders

FINANCIAL

- Oversee financial reporting management and compliance of the organisation
- Hold the position of Company Secretary for xx entities
- Work in conjunction with CANEGROWERS Queensland, to support the delivery of the local CANEGROWERS Insurance service including understanding the financial and compliance requirements

CORE CAPABILITIES

Skills and Abilities

- Strong leadership and management skills and a collaborative approach to guiding the organisation
- Demonstrated ability to engage stakeholders
- Proven ability to develop and deliver reports and submissions
- Ability to develop and work within CANEGROWERS' policies and procedures

- Ability and willingness to maintain ongoing professional development

Qualifications

The District Manager will have formal qualifications or equivalent experience in agribusiness, commerce or an associated discipline, and proven and demonstrated skills in policy development, government relations, business or management. An understanding of the issues and challenges facing the agricultural sector is essential.

Knowledge and Experience

- Demonstrated negotiation, leadership and problem resolution skills and experience
- Understanding of government procedures and structures
- Good industry knowledge including the environmental and production challenges and issues facing the industry would be highly desirable
- Corporate governance – compliance and application
- Ability to implement HR and WH&S within small organisations
- Ability to manage projects

Internal Support

CANEGROWERS Queensland supports regional CANEGROWERS company operations with:

- Policy, technical (economic, environmental, statistical, transport) legal, financial, and corporate governance support.
- Professional development and internal training
- Networking and problem-solving opportunities
- Induction to the sugar industry